

RESTRICTED

ANNEX A TO
GHO/6577/MPA2
DATED OCT 23

2023 ENLISTMENT INTO THE GHANA MILITARY ACADEMY ENTRY REQUIREMENTS

GENERAL ELIGIBILITY

1. Eligible applicants should:
 - a. Be Ghanaian citizen by birth.
 - b. Be of good character.
 - c. Not be married (Applicable to Regular Cadets Only).
 - d. Not be bonded.
 - e. Not be less than 18 years and not more than 26 years by 30th March, 2024 (Applicable to Regular Cadets Only).
 - f. Be medically fit by Ghana Armed Forces standards.
 - g. Must pass the Pre-Joining Fitness Test.
 - h. Be of minimum height of 1.68m (5'6") for males and 1.60m (5'2") for females. For Military Police only; the minimum height for male applicants should be 1.75m (5'9") and 1.70m (5'7") for females.
 - i. **Must** have the following:
 - (1) **BECE**. Six (6) Credits at BECE including English and Mathematics.
 - (2) **WASSCE**. Six (6) Credits (not less than C6) including Core English, Core Mathematics and Core Science.
Or
 - (3) **SSSCE**. Six (6) Credits (not less than D) including Core English, Core Mathematics and Core Science.
Or
 - (4) **GCE 'O' & 'A' Levels**. Five (5) Credits (not less than 6) including English Language and Mathematics at GCE 'O' Level and not less than D in three subjects and General Paper at GCE 'A' Level.
 - (5) Must have a minimum of First Degree not below Second Class Lower. (NB. Transcripts and Attestations will not be accepted).

REGULAR CAREER OFFICER COURSE CANDIDATES

2. ARMY.

- a. **Infantry/Armour/Artillery**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/Institution.
- b. **Signal Corps**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution in any of the following:
 - (1) Computer Science.
 - (2) Computer/Software Engineering.
 - (3) Instrumentation/Network/System Engineering.
 - (4) Network/Software Engineering.
 - (5) Cyber/Forensic Security.
 - (6) Network Security.
 - (7) Info Tech Systems Auditing.
 - (8) Information Systems Science.
 - (9) Management Information Systems.
 - (10) Mathematics.
 - (11) Physics.
 - (12) Information Communication Technology.
 - (13) Telecom Engineering.
 - (14) Electronic/Electrical Engineering.
 - (15) Radio/Satellite Communication Engineering.
 - (16) Geomatic Engineering.

3. NAVY.

- a. **Executive Branch**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower in any of the following from a recognised university/institution:
 - (1) Nautical Science.
 - (2) Mathematics.
 - (3) Physics.
 - (4) Chemistry.
 - (5) Geography (Candidate should have done Elective Science at the Senior High School).
 - (6) Statistics.
 - (7) Geology (Candidate should have done Elective Science at the Senior High School).
 - (8) Computer Engineering.
 - (9) Aerospace Engineering.
 - (10) Computer Science.
 - (11) Oceanography.
 - (12) Geomatic Engineering.
 - (13) Geodetic Engineering.
 - (14) Hydrography.

- b. **Technical Branch**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower in any of the following from a recognised university/institution:
 - (1) Marine Engineering.
 - (2) Mechanical Engineering.
 - (3) Marine Electrical/Electronic Engineering.
 - (4) Electrical Engineering.
 - (5) Agricultural Engineering (Mechanization).
 - (6) Material Engineering.
 - (7) Naval Architecture.
 - (8) Civil Engineering.

- c. **Supply Branch**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower in any of the following from a recognised university or equivalent professional institution in any of the following:
 - (1) BSc Administration (Accounting/Marketing/Banking & Finance).
 - (2) BA Administration (Accounting/Marketing/Banking & Finance).
 - (3) Business Administration.
 - (4) Logistics and Supply Chain Management.
 - (5) Procurement and Supply Chain Management.
 - (6) BTech Procurement and Supply Chain Management.
 - (7) Logistics and Transport Management.
 - (8) Logistics.
 - (9) Economics.
 - (10) Commerce.
 - (11) Accounting.
 - (12) Finance.
 - (13) Purchasing and Supply.
 - (14) Preference will be given to applicants with additional certificates in the following:
 - (a) Chartered Institute of Purchasing and Supply (CIPS) – Level 5.
 - (b) Chartered Institute of Logistics and Transport (CILT) – Final Part.

- d. **Administration Branch**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower in any of the following from a recognised university or equivalent professional institution in any of the following:
 - (1) BSc Administration (HR/Accounting/Marketing/Banking & Finance).
 - (2) BA Administration (HR/Accounting/Marketing/Banking & Finance).
 - (3) Business Administration.
 - (4) Public Administration.
 - (5) Economics.
 - (6) Commerce.
 - (7) Port and Shipment Administration.
 - (8) Management Studies.
 - (9) Arts or Social Sciences.
 - (10) Preference will be given to applicants with additional certificate in Institute of Chartered Secretaries & Administration (ICSA) – Final Part.

4. AIR FORCE.

- a. **Air Branch**. In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution.
 - (1) **Pilot**.
 - (a) Commercial/Airline Transport Pilot License.
 - (b) Physics.
 - (c) Mathematics.
 - (d) Chemistry.
 - (e) Statistics.
 - (f) Computer Science (Must have read Science courses at the Senior High School level).
 - (g) Geography (Candidate should have done Elective Science at the Senior High School).
 - (2) **Air Traffic Control Operations**.
 - (a) Aerodrome/Approach Control License.
 - (b) Physics.
 - (c) Mathematics.
 - (d) Chemistry.
 - (e) Geography (Candidate should have done Elective Science at the Senior High School).
 - (f) Statistics.
 - (g) Computer Science (Must have read Science courses at the Senior High School level).

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b. **Administration Branch.** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university or equivalent professional institution in any of the following:

- (1) BSc in Business Administration (Human Resource Management option).
- (2) Bachelor of Business Administration (BBA).
- (3) Bachelor of Commerce (Management option).
- (4) BSc Human Resource Management.
- (5) BSc Management.
- (6) Institute of chartered Secretaries and Administration (ICSA) – Final Part.

c. **Engineering Branch (Regular Commission).** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university or equivalent professional institution in any of the following:

- (1) **Mechanical.**
 - (a) Aerospace Engineering.
 - (b) Aeronautical Engineering.
 - (c) Mechanical Engineering.
 - (d) Agricultural Engineering.
- (2) **Avionics.**
 - (a) Electrical Engineering.
 - (b) Electronic Engineering.
 - (c) Computer Engineering.

d. **Supply Branch:** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised University or equivalent professional institution in any of the following:

- (1) Administration (Finance, Accounting, Marketing and Procurement).
- (2) Chartered Institute of Purchasing and Supply (CIPS) – Final Part.
- (3) Chartered Institute of Logistics and Supply Chain Management (CILT) – Final Part.
- (4) Logistics/Procurement and Supply Chain Management.
- (5) Commerce.
- (6) Economics.

TRI SERVICE CORPS – REGULAR CAREER OFFICER CANDIDATES ARMY/NAVY/AIR FORCE

5. **Engineer Corps.** In addition to general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution in any of the following:

- a. Civil Engineering.
- b. Electrical/Renewable Energy Engineering.
- c. Mechanical (Building Services).
- d. Building Technology / Quantity Surveying and Construction Economics/Construction Technology Management.
- e. Geomatic/Geodetic Engineering.
- f. Structural Engineering.
- g. Agricultural Engineering.

6. **Electrical and Mechanical Engineers Corps.** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution in any of the following:

- a. Mechanical Engineering.
- b. Electrical/Electronic Engineering.
- c. BTech (Automobile).
- d. Biomedical Engineering.
- e. Mechanical Engineering.
- f. Material Engineering.

7. **Ordnance Corps (Base Ammunition Depot Only).** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution in BSc (Chemistry / Biochemistry / Industrial Chemistry/Physics/Chemical Engineering/Telecommunication Engineering/Statistics/Mathematics. Certification in Ammunition Technology / Explosive Ordnance Disposal Level 3 will be an added advantage.

8. **Education Corps.** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised University / Institution in Language Translation / Interpretation in French, Spanish, Arabic, Russian, German and Chinese.

9. **Band.** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower in Music from a recognised University/Institution. Applicants must also:

- a. Have appreciable knowledge in Composition/Orchestration.
- b. Be able to play at least one musical instrument.
- c. Be able to translate and transcribe music.

10. **Catering School.** In addition to the general eligibility criteria, applicants must have a First Degree not below Second Class Lower from a recognised university/institution in any of the following:

- a. Bachelor of Education (Home Economics) – University of Cape Coast.
- b. Bachelor of Hospitality Management (GIMPA).
- c. Bachelor of Technology in Hospitality Management (Technical Universities).
- d. Bachelor of Catering and Hospitality in Education (University of Education Winneba).

11. **Health Services Administrators.** In addition to general eligibility requirements, applicant must have a Bachelor of Science degree in Administration (Health Services Option) from an accredited institution and must have completed the mandatory national service/Housemanship as a Health Services Administrator.

12. **Sonographers.** In addition to general eligibility requirements, applicant must have a BSc degree in Sonography from an accredited institution with a permanent registration with the Allied Health Professions Council.

13. **Respiratory Therapists.** In addition to general eligibility requirements, applicant must have a BSc degree in Respiratory Therapy from an accredited institution with a permanent registration with the Allied Health Professions Council.

14. **Biomedical Scientists.** In addition to general eligibility requirements, applicant must have a BSc degree in Medical Laboratory Science/BSc Medical Laboratory Technology from an accredited institution with a permanent registration with the Allied Health Professions Council.

15. **Radiographers.** In addition to general eligibility requirements, applicant must have a BSc degree in Radiography from an accredited institution with a permanent registration with the Allied Health Professions Council.

16. **Certified Registered Anaesthetists (CRA).** Applicant must have a BSc degree in Anesthesia from an accredited institution with a permanent registration with the Medical and Dental Council (Ghana).

17. **Public Health Officers (Environmental).** Applicant must have a BSc degree in Public Health (Environmental Health) from an accredited institution with a permanent registration with the Allied Health Professions Council.

18. **Dental Technologists.** Applicant must have a BSc degree in Dental Technology from an accredited institution with a permanent registration with the Allied Health Professions Council.

SHORT SERVICE COMMISSION ARMY / NAVY / AIR FORCE

19. **Engineer Corps.** In addition to the general eligibility criteria, applicants must not be more than 30 years by 30 January, 2025 and must have any of the following:

- a. Civil Engineering with Master's in Sewage Engineering.
- b. Mechanical Engineering with Master's in Building Services.
- c. Civil Engineering with Master's in Structural Engineering.
- d. MSc/MBA in Project Management with First Degree in any Building Environment Discipline.
- e. Applicants must have a minimum of two (2) years of work experience in the relevant field of application and must be registered member of GHIE or requisite Professional body. Applicants must have good standing with a practicing Licence and Certificate from the regulating Professional Body.

20. **Supply Branch (Air Force Only).** In addition to the general eligibility criteria, applicants must have a Masters Degree from a recognised university/institution in any of the following:

- a. Accounting.
- b. Finance.
- c. Marketing.
- d. Procurement.
- e. Commerce.
- f. Economics.
- g. Logistics and Supply Chain Management

21. **Medical and Dental Specialists.** In addition to general eligibility requirements, applicants must not be more 40 years of age for Medical and Dental Specialist and must have all of the following:

- a. MB ChB/BDS or its equivalent from an accredited institution.
- b. Relevant post-graduate qualification to the level of Membership / Fellowship or its equivalent from an accredited college.
- c. Permanent registration with the Medical and Dental Council (Ghana) and be in good standing.

22. **Medical Officers and Dental Surgeons.** In addition to general eligibility requirements, applicants must not be more 35 years of age and must have all of the following:

- a. MB ChB/BDS degree or its equivalent from an accredited institution.
- b. Permanent registration with the Medical and Dental Council (Ghana) and in good standing.
- c. At least one (1) year post-permanent registration work experience.

23. **Nursing Officers.** In addition to general eligibility requirements, applicants must have a BSc degree in Nursing from an accredited institution with a permanent registration with the Nursing & Midwifery Council of Ghana.

24. **Specialised/Specialist Nurses.** In addition to general eligibility requirements, applicants must not be more 35 years of age and must have all of the following:

- a. BSc degree/Membership in any of the following specialties: Critical Care, ENT, Peri-Operative, Emergency Care, Paediatrics, Ophthalmic Nursing, Nephrology Nursing and other specialties.

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- b. At least one (1) year post-permanent registration working experience in a recognised health facility.
c. Must be in good standing with the Nursing and Midwifery Council of Ghana.
25. **Midwifery Officers.** Applicants must have either:
a. BSc degree in Midwifery from an accredited institution with at least two (2) years of post-permanent registration work experience or
b. BSc degree in Midwifery from an accredited institution and a Diploma in Midwifery (RM) with at least one (1) year post-permanent registration work experience and must be in good standing with the Nursing & Midwifery Council of Ghana.
26. **Certified Registered Anaesthetists (CRA).** Applicants must have a BSc degree in Anaesthesia and an Advanced Diploma in Nurse Anaesthesia with at least one (1) year work experience post-permanent registration. Must be in good standing with the appropriate Regulatory body.
27. **Physician Assistants (Medical).** Applicants must have a BSc degree and an Advanced Diploma in Physician Assistantship from an accredited institution with at least one (1) year working experience in an accredited health facility. Applicants must have a permanent registration with the Medical and Dental Council (Ghana) and be in good standing.
28. **Chaplains (ARMY/NAVY/AIR FORCE).** In addition to the general eligibility criteria, applicants must not be more than 35 years of age by 30 January 2025 and have the following:
a. First Degree not below Second Class Lower (BA) in Theology or Religion from a recognised university/Theological Seminary/College.
b. An ordained Minister of the Roman Catholic, Anglican, Methodist, Presbyterian, Evangelical Presbyterian, SDA and the Church of Pentecost and be recommended for commissioning into the Ghana Armed Forces by the Head of the Church.
c. A minimum of four (4) years of pastoral working and probation/internship experience including two (2) years of post-ordination service in the pastoral field.
d. Ability to speak English and at least one of the main Ghanaian languages fluently.
29. **Imam.** In addition to the general eligibility criteria, applicants must not be more than 35 years of age by 30 January, 2025 and have the following:
a. First Degree not below Second Class Lower in Islamic Theology (Religion) from a recognised university, Islamic institution or college.
b. An Alim Phedeen (Islamic Theologian).
c. Fluent in both spoken Arabic and English Languages.
d. Ability to read and write good Arabic and English Languages.
e. Practised as Imam for four (4) years and be recognised by a recognised Islamic Religious Institution/Body in Ghana ie. The Office of the National Chief Imam, the Ghana Muslim Mission, the Muslim Representative Council, the Supreme Council for Islamic Affairs, Islamic Research and the Ahmadiya Muslim Mission.
f. Recommended for commissioning into the Ghana Armed Forces by the Head of a recognised Islamic body in Ghana.
- HOW TO APPLY**
30. Acquire an Electronic Voucher at **THREE HUNDRED AND FIFTY GHANA CEDIS (GHC350.00) from the following designated post offices:**
a. **Greater Accra Region.** Burma Camp, Accra North, GPO, Cantonments, Dansoman, Legon, Madina, TUC, Kaneshie, Ministries, Mamprobi, New Achimota, Tema Community 1, Tema Community 11.
b. **Central Region.** Cape Coast, Agona Swedru, Saltpond, Dunkwa-On-Offin, Winneba, Elmina, Apam.
c. **Upper West Region.** Wa, Lawra, Tumu.
d. **Upper East Region.** Bawku, Navrongo, Bolgatanga.
e. **Ashanti Region.** Kumasi Main, KNUST, Ashanti-Mampong, Bekwai-Ashanti, Konongo, Obuasi, Offinso, Ejura, Juaso, Akrokkeri, Ejisu, Agogo.
f. **Eastern Region.** Koforidua, Nkawkwaw, Mpraeso, Suhum, Akim Oda, Aburi, Asamankese, Akropong-Akuapem, Somanya, Akosombo, Nsawam.
g. **Volta Region.** Ho, Anloga, Keta, Hohoe, Kpando, Denu, Peki, Sogakope.
h. **Western Region.** Sekondi, Takoradi, Tarkwa, Enchi, Axim.
i. **Western North Region.** Enchi, Sefwi Wiawso.
- j. **Bono Region.** Sunyani, Berekum, Bechem, Atebubu, Dormaa Ahenkro.
k. **Bono East Region.** Techiman, Kintampo.
l. **Ahafo Region.** Goaso, Duayaw Nkwanta.
m. **Northern Region.** Tamale, Education Ridge, Yendi.
n. **North East Region.** Nalerigu, Walewale.
o. **Oti Region.** Damba, Jasikan, Kadjebi.
p. **Savanna Region.** Bole, Damango.
31. Log on to the recruitment portal @ <http://apply.mil.gh> with any of the following browsers:
a. Mozilla Firefox.
b. Google Chrome.
32. Read through the entry requirements thoroughly.
33. Click on the **Apply Now** Tab to open the applicant authentication page.
34. Enter your card **Serial Number, PIN code** and select your preferred Arm of Service, type of commission and click **"Submit"**.
35. Enter your personal details and **take note** of the following from **pages 1 to 3:**
a. **Page 1.** Select your desired vacancy and provide all other required data.
b. **Page 2.** Upload a **scanned** copy of your passport-sized photograph of dimension (200 x 180 pixels), enter a valid e-mail address, personal mobile phone number in this format (233244123456) and enter any other required data.
c. **Page 3.** Enter the results of only the three required core subjects on your WASSCE/SSCE results slip, that is; **CORE MATHEMATICS AND CORE ENGLISH.** Enter your WASSCE or SSCE Index number, WASSCE or SSCE results slip Serial Number and select a Tertiary Institution from the list of schools. Enter your graduating GPA/CWA and provide all other required data. Upload only **scanned** copies of the following: **WASSCE or SSCE Results Slip and First Degree/Certificate (Degree).** NB: Each scanned document (Passport picture, WASSCE or SSCE Results Slip, First Degree/Certificate) to be uploaded, should not **exceed 1 (One) Megabyte** and should be in **JPEG** picture format only!
36. Click on the **Preview** button to see a summary page of all data provided. **Read through** this page carefully and click on the **back** button, if there are any modifications to be made.
37. Click on the **submit** button and expect an instant e-mail and text message, which includes your unique system generated Identification Number.
38. **Print** and keep a copy of the generated report as you will be required to present it, if you are shortlisted. However, if you lose your copy of the final report, go back to the recruitment portal, click on the **Check Details Tab**, enter your **unique identification number** sent to you by SMS/E-mail and order a re-print.
39. **NB. YOU ARE TO KEEP THE USED ELECTRONIC VOUCHER, AS IT WILL BE INSPECTED AT EVERY STAGE OF THE SELECTION PROCESS.**
40. **Closing Date.**
Closing date for submission of all online applications is Sunday 19 November, 23.